

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Natasha Arey
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)
 FOR ALLOWANCES FOR THE MONTH OF: March - April 2012

PERIOD COVERED BY CLAIM		REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
5/3	6pm - 9pm	Town Hall	Highways O&S		✓ 12	
13/3	7pm - 8.15pm	" "	Big Society Panel		✓ 12	
19/3	7.30pm - 9.15pm	" "	Sustainability Panel		✓ 12	
20/3	7.30pm - 9.15pm	" "	Children's O&S		✓ 12	
5/4	5.45pm - 6.45pm	" " (at home)	Deputy role: IFSP meeting	Community Budgets David Scott	✓ 12	
16/4	7pm - 9.20pm	Clewer Y+C Centre	Children's O&S		✓ 3	
17/4	7.30pm - 10.30pm	Town Hall	Full Council		✓ 12	
26/4	5.30pm - 6.45pm	" "	Meeting re: Windsor Town Forum Neighbourhood Plan; Henry Smith 6172		✓ 12	
26/4	7.30pm - 9.40pm	Guildhall	Cabinet - present my IFSP Cabinet Paper		✓ 85.5	
SUB TOTAL					✓ 92.5	
TOTALS CLAIMED					✓ 92.5	

SB

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

SB = Sarah Ball

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES NO
 Please delete as appropriate

Date: 26/4/12

Signature of Member: [Signature]

For Office Use Only

Democratic Services:	Authorised for Payment:	Date:
Payroll:	Input by:	Batch No:
		Checked by:
		Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD
CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Natascha Airey
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

FOR ALLOWANCES FOR THE MONTH OF: May 2012

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
						PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) E P
1/5	5pm	6:30pm	Rowney Lock	Big Society Panel Site Visit	David Oram	6.5	
3/5	5:45pm	6:45pm	Town Hall	FSP meeting - Deputy lead	David Scott	12	
10/5	5:30pm	6:30pm	"	Windsor & Eton Neighbourhood Plan / Town Council Planning meeting	Henry Smith	12	
14/5	6:30pm	8:20pm	Guild Hall	Neighbourhood Planning meeting	"	5.5	
15/5	7pm	8:30pm	Town Hall	Big Society Panel	"	12	
16/5	7pm	9:10pm	"	Children's AS	"	12	
17/5	7pm	9:15pm	"	Borough local Plan Meeting	Simon Hurrell	12	
22/5	7:30pm	9pm	Guildhall	Full Council	"	12	
31/5	6:30pm	6pm	"	Neighbourhood Plan - Planning	Henry Smith	5.5	
31/5	7:30pm	9:10pm	Town Hall	Sustainability Panel	"	12	
SUB TOTAL						95	
TOTALS CLAIMED						95	
VAT RECEIPT ATTACHED							

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PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

IN.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member:
Date: 31/5/12

For Office Use Only

Democratic Services:	Authorised for Payment: *
Payroll:	Input by:
Date: <u>11/06/12</u>	Batch No:
Checked by:	Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Natasha Arney
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

FOR ALLOWANCES FOR THE MONTH OF: July

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
						PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £
2/7/12	5.30pm	7.30pm	Windsor Youth Centre	Deputy role: Youth Council	- D.G	7	P
4/7/12	5.45pm	6.45pm	Town Hall	IFSP - Deputy role - meeting w/ David Scott	- D.S	12	
11/7/12	7pm	8.30pm	" "	Children's O&S		12	
12/7/12	4.45pm	6.30pm	" "	Deputy role - meeting w/ Danny Green	r: youth service - D.G	12	
16/7/12	6pm	7pm	" "	Launch of Youth Voice Youth Choice - Deputy role	- D.G	12	
24/7/12	7pm	8.10pm	Guildhall	Full Council		5.5	
30/7/12	7pm	9.30pm	" "	Windsor Town Forum		5.5	
SUB TOTAL						63	
TOTALS CLAIMED						63	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

D.G = Danny Green

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED YES NO

*Please delete as appropriate

Signature of Member: Date: 30/7/12

For Office Use Only	
Democratic Services: <u>.....</u>	Authorised for Payment: <u>.....</u>
Payroll: <u>.....</u>	Input by: <u>.....</u>
Date: <u>01/08/12</u>	Batch No: <u>.....</u>
Date: <u>.....</u>	Checked by: <u>.....</u>

MEMBERS' MILEAGE CLAIM FOK

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Natasha Aured
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

FOR ALLOWANCES FOR THE MONTH OF: September + October

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
						PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
5/9/12	7 pm	9.30pm	Guildhall	Big Society Panel	David Scott ✓	5.5	P
6/9/12	5.45pm	6.45pm	Town Hall	IFSP meeting	✓	12	
10/9/12	7 pm	8 pm	Town Hall	Children's O&S	✓	12	
25/9/12	7.15pm	8 pm	Town Hall	Full Council	✓	12	
27/9/12	5.30pm		Windsor Youth Centre	Sustainability Site visit	Vickie Cassin's Husband ✓	3	
1/10/12	7 pm	8 pm	Guildhall	Windsor Town Forum	✓	5.5	
8/10/12	7 pm	9.45pm	Town Hall	Children's O+S	✓	12	
16/10/12	6.30	8 pm	Windsor Youth Centre	Deputy role meet Darryl Gornn	Darryl Gornn ✓	3	
23/10/12	6 pm	7.40pm	Town Hall	SPACRE	✓	12	
SUB TOTAL						77	
TOTALS CLAIMED						77	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED YES NO
 *Please delete as appropriate

Date: 23/10/12

Signature of Member:

For Office Use Only	
Democratic Services:	Authorised for Payment: <input checked="" type="checkbox"/>
Payroll:	Input by: _____ Date: <u>25/10/12</u>
	Batch No: _____ Checked by: _____ Date: _____

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Natasha Airey
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

FOR ALLOWANCES FOR THE MONTH OF: January - February

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	REASON(S) FOR CLAIM	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED		
							PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £ p	
17/1/13	4:30pm	6:45pm	Town Hall	Licensing Panel		As per	✓ 12		
22/1/13	5:30	7pm	"	Sustainability Panel			✓ 12		
23/1/13	7am	9:50pm	"	Children's O+S			✓ 12		
31/1/13	6pm	7:30pm	"	Rish Management training			✓ 12		
4/2/13	7pm	9pm	Guildhall	Windsor Town Forum			✓ 5.5		
15/2/13	5:30pm	6:30pm	Town Hall	IFSP Briefing - Deputy Lead Member		David Scott	✓ 12		
19/2/13	7:30pm	10pm	Town Hall	Full Council			✓ 12		
25/2/13	6pm	7:30pm	"	SACRE			✓ 12		
26/2/13	6:30pm	8:30pm	"	O&S Training Task & file			✓ 12		
SUB TOTAL								101.5	
TOTALS CLAIMED								101.5	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED **YES**

*Please delete as appropriate

Date: 26/2/2013

Signature of Member: [Signature]

For Office Use Only	
Democratic Services:	Authorised for Payment:
Payroll:	Input by:
Date: <u>04/03/13</u>	Batch No: <u>1</u>
Date: <u>04/03/13</u>	Checked by:

